

**NYVs**

**Selection**

**Guideline**

**2021-22**

# **Guidelines for selection of NYVs for the year 2021-22**

## **1. Background**

- The Competent authority has directed that the entire selection process of NYVs for the year 2021-22 should be completed at the earliest in a transparent and time bound manner.
- In view of provision of the scheme of NYC, it has been decided by the Competent Authority to deploy **meritorious young candidates** having dedication, talent, enthusiasm and fulfilling the *required* conditions as NYVs.
- It is made clear that in order to streamline the system of deployment of NYVs, **the following aspects are to be followed:-**
  - a) Any volunteer, deployed against any vacancy in between, should be deployed for the remaining period only, of that financial year (up to 31<sup>st</sup> March). This will ensure that from April, the whole system of NYV deployment will be as per financial year i.e. 1<sup>st</sup> April to 31<sup>st</sup> March.
  - b) For considering continuation of any volunteer in the 2<sup>nd</sup> year, proposals along with details of specific achievements made by the particular NYVs may be placed before the NYV selection committee for necessary decision.
  - c) In case, the deployment process is delayed due to election code of conduct and other reasons, then the deployment should be made only up to the remaining part of the financial year i.e. up to 31<sup>st</sup> March, of that year. Further, in case, their term is extended in the 2<sup>nd</sup> year, the extension will be up to 31<sup>st</sup> March of the extended year or completion date of their 2<sup>nd</sup> year term **whichever is earlier**
- **This is mainly due to the reason for selecting highly meritorious /talented / dedicated NYVs and completing deployment and trainings in an uniform manner across the country.**
- Accordingly, deployment schedule has been designed to ensure **completion of fresh deployment for the year 2021-22** at the earliest.

With this background, the following is the guideline for necessary action.

## **2. About the Scheme**

National Youth Corps is a scheme of Ministry of Youth Affairs & Sports, Government of India. The NYC Scheme is being implemented by NYKS.

### 3. Objectives of the Scheme

The scheme of NYC would create a space enabling young men and women in the age group of **18 to 29 years** to serve up to two years in Nation Building activities for which they would receive a monthly honorarium of **Rs. 5000/-**.

**The Scheme has following objectives :-**

- a. To set up a group of disciplined and dedicated youth who have the inclination and spirit to engage in the task of Nation Building.
- b. To facilitate the realization of inclusive growth (both social and economic).
- c. To act as modulators and peer group educators
- d. To act as role models for the younger cohort specially towards enhancement of public ethics, probity and dignity of labour.

### 5. Role of NYVs

- a) Each NYV has a major role of catalytic agent between youth clubs and development departments.
- b) Each NYV has to prepare Youth profile of his/her block
- c) Each NYV is required to be IT Savvy. Further NYVs should have the capability of preparing report/documentation of youth program and upload online. NYC should also know about preparing reports for media/news statement. Each NYV should know the using of required mobile Apps (for example Digidhan, Digital India etc).
- d) Formation of New youth clubs, activation of defunct youth clubs is the major task of each volunteer.
- e) Organizing NYVs regular and special programme with the help of Youth clubs.
- f) Guiding and motivating youth club members for involving themselves in community development programmes
- g) Recommending active/ dedicated members of youth clubs for NIC, Skill training, international youth exchange programme etc. to District Youth Officer.
- h) To maintain records of programmes conducted by youth clubs.
- i) To submit regular reports / online reports highlighting their work on regular basis.
- j) Maintain liaison with development departments and youth work agencies in the block/ district.
- k) To attend meetings regularly, at concerned Kendra.

## 6. Volunteers strength and deployment

- a) A total of 13206 volunteers shall be deployed in the country. Two volunteers per block in 623 kendras will be deployed. However, as per the approval of MYA&S, **one volunteer for every two wards will be deployed in Delhi. In Telangana, one NYV per two Mandals will be deployed.** Further, 3 volunteers each in all **new districts without kendras** will also be deployed. In addition to this, two volunteers for computer / documentation work are also deployed at each Kendra level.
- b) **The deployment will be initially for one year only i.e from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March, 2022.**
- c) It is clarified very categorically that if any candidate is deployed in between from among the waiting list, such deployment will be only for the rest of the period with in the financial year due to which the vacancy was created.
- d) No volunteer in any case will be deployed **beyond two years.**
- e) **The deployment is purely on voluntary basis and hence the selected volunteers will not have any claim for regular appointment.**

## 7. Monthly Honorarium

- a) Each volunteer will be paid a monthly honorarium of **Rs. 5000/-** after successful completion of monthly target, online reporting/ feedback and receipt of online attendance.
- b) **The monthly honorarium of each volunteer will be credited to the concerned volunteer's bank account( SB account linked with his/her Aadhar number) by e- banking / PFMS / DBT only.**
- c) The monthly honorarium of volunteers will be strictly calculated based on number of days they have actually worked (excluding holidays) and for which online attendance is marked by the concerned District Youth Officer before last working day of that month.
- d) Each volunteer is required to link his or her bank account with **Aadhar number** for enabling implementation of **DBT (Direct Beneficiary Transfer system)/PFMS** as per Government of India guidelines .
- e) If a volunteer is absent from his work, the monthly honorarium will be proportionately reduced without any notice, as per the online attendance submitted by the kendras

## 8. Eligibility Criteria

- a) **Education qualification :-** Minimum class 10<sup>th</sup> pass

- b) **Age:- Minimum 18 years and below 29 years as on 1<sup>st</sup> April 2021.**
- c) **Preference in selection may be given to the following :-**
- d) Candidates having higher educational qualification, merit and basic knowledge of computer application.
- e) Preferably , Candidates having the smart mobile phone and basic knowledge of operating different Apps pertaining to e- banking /Digidhan, social media etc.
- f) Members of NYKS affiliated youth clubs.
- g) **Students who have enrolled themselves as a regular students are not eligible** for deployment under the scheme, keeping in view of the nature of their full time assignment.
- h) Participation of weaker sections such as SC/ST community will be encouraged and **50:50 gender ratio should be maintained to the extent possible.**

## 9. Inviting applications & Publicity

- a) The concerned District Youth Officer of NYK will issue **advertisement** in local daily news papers (in local language) having larger circulation. Applications may be invited through online or offline.
- b) **In case of offline application received, the concerned NYK will upload the application online at Kendra level.**
- c) The District Youth Officer shall use the standard advertisement copy as approved by Ministry of YA&S/ NYKS which consists of all required eligibility conditions. **(Sample copy of the approved advertisement is placed at Appendix –A).** The District Youth Officer will ensure that advertisement copies /circulars will be sent to all active youth clubs, youth work organization, heads of development departments, all NCC, NSS , Scouts & Guides, Eco clubs and District Red Cross Society officers, heads of leading training institutes and district / block libraries and heads of block / village Panchayat for getting more and more eligible applications.

## 10. Selection Committee

A selection committee has been approved with the following composition:-

- |    |                                                                        |             |
|----|------------------------------------------------------------------------|-------------|
| a) | District Collector/ DM                                                 | Chairperson |
| b) | Two Eminent Persons in the field<br>of youth / social/ education field | Members     |
| c) | District Youth Officer                                                 | Convener    |

## **11. Recommendation of Nomination of Expert/Eminent person as Nominee in the NYC Selection Committee.**

- a) As per the composition of the selection committee, **two eminent persons** in the field of youth / social/ education sector are to be nominated in the district level NYV selection committee, as nominees.
- b) **Two experts as nominees in the NYV selection committee will be nominated by MYA&S / NYKS Hqtrs.**

## **12. Extension of volunteers**

- As explained earlier, all cases of extension of volunteers, if any, needs to be placed before the NYV selection committee. Documents such as copy of online reports, achievements, extra ordinary work done etc needs to be placed before the selection committee for consideration. **However, no extension/dismissal can be approved without the recommendation of the selection committee.**
- **Further, in case of the term of any NYV is extended in the 2<sup>nd</sup> year, the extension will be up to 31<sup>st</sup> March of the extended year or completion of 2<sup>nd</sup> year term ( for the present volunteers) whichever is earlier.**

## **13. Responsibility:**

- a) State Directors and concerned District Youth Officers will be responsible for proper selection of NYVs, identification of recognized training institute and resource person for correctly organizing NYVs trainings during the stipulated time period.
- b) State Directors and concerned District Youth Officers will be responsible to put up all requisite documents dully verified such as merit based list, applications, confirmation of certificates/ experience etc. before the selection committee.
- c) The selection committee will be responsible for merit based selection of volunteers. If the committee decides to overlook the merit, then the reasons for the same may be recorded to avoid any subsequent controversy.
- d) State Directors will be responsible for compilation and confirmation of correctness of selection records and process and submit compiled report to this Hqtrs. within 10 days of the selection.

#### 14. Time line for selection of NYVs:

Sl. no	Activity	Time schedule
A	Issue of fresh Advertisement.	5 <sup>th</sup> February, 2021
B	Last date of receiving application – Online , Sorting/ Screening of applications and request letters to DM/DCs (only after receipt of list of approved nominations from MYA&S)	20 <sup>th</sup> February, 2021
C	Meeting of selection committee depending upon the availability of DM/DC concerned for fixing date for conducting interview.	From 25 <sup>th</sup> February to 8 <sup>th</sup> March, 2021
D	Declaration of result	By 15 <sup>th</sup> March, 2021
E	Date of joining for the Newly deployed volunteers and online registration	1 <sup>st</sup> April, 2021

#### 15. Main Points for consideration and preparatory work prior to selection.

Following are some of main points for perusal/attention of District Youth Officers during the selection of NYVs.

- a) First of all, the NYVs need to act as a peer leader. Secondly, they being more closely located and being able to communicate and motivate the youth completely in their village/locality should be able to mobilize the youth in desired numbers.
- b) The competence, capability, attitude and aptitude required in NYVs should be in proportion to the highest standards of results expected to be delivered.
- c) In the process, the NYV is also expected to imbibe and propagate leadership and communication skills, value orientation and patriotism.
- d) It would therefore be essential to select educated self motivated and socially networked youth with demonstrated ability on record.
- e) In order to ensure that the best youth is selected as NYV it is imperative that the system of selection should be transparent and merit based.

**16. Preparation of waiting list**

**It is very important that as per merit, block wise waiting list comprising sufficient candidates be approved by the selection committee to deploy candidates against any midterm vacancy / dropout.**

**17. The District Youth Officer should ensure the following before the commencement of selection:**

- a) Issue of Advertisement in local leading newspaper (in local language), as per the specimen for advertisement as approved by Hqtrs. For issuing advertisement in local leading newspapers, **Rs. 5000/-** may be utilized out of the total amount of Rs. 10,000/- sanctioned to each kendra/district.
- b) News items in all local leading daily/weekly newspapers/magazines regarding NYV selection may be issued.
- c) Circulars to all NCC, NSS, Scouts and Guides, Red Cross Society , Eco Clubs, active youth clubs/ Mahila Mandals, District/Block level libraries and heads of zila/block/village Panchayat's for ensuring wider publicity.
- d) The concerned District Youth Officer will put up the matter of NYV selection to the DM who is chairperson of the selection committee, well in advance and seek a date for interview (as per the guidelines of headquarter.)
- e) Once the interview date is confirmed, the District Youth Officer will issue interview call letters to all concerned candidates by the registered post and email also. Further all candidates will be informed over phone also.
- f) **Rs. 10,000/-** per district is being provided to meet out the interview expenditure including the expenses on advertisements.

**18. Submission of online/offline applications:-**

- a) A software application has been developed for **online submission** of application forms by the candidates. The online application form is available at NYKS website on **[nyks.nic.in](http://nyks.nic.in)**
- b) Candidates may also apply through offline application. **The Kendra will upload the application form pertaining to offline application received if any by candidates in stipulated time period as may be entered in the official register meant for receiving of offline applications.**



- c) District Youth Officer can download and take the print out of the online application received for the particular district. District Youth Officers should go through the details regarding the criteria for weight-age for ensuring full transparency and no room for any change.
- d) State Directors are hereby directed that they are over all responsible for monitoring, reporting and ensuring 100 % compliance.

19. The following aspects also needs to be considered before initiating the revised Selection process for deployment of NYVs.

- a. Advertisement in the local leading newspaper (in local language) is to be issued by the concerned DISTRICT YOUTH OFFICER. **The prescribed format of advertisement is placed at Annexure A.**
- b. **The concerned District Youth Officer will also issue news statement for all newspapers and send circulars to all units of NCC, NSS, Scouts and Guides, Red Cross, Eco Clubs, Govt. Libraries, Village/Block / Zila Panchayat, Youth Clubs and Mahila Mandals, District Sports Officer, District Education Officer, Dist. Woman and Child Development Officer, CDPOs, District Disaster Management Cell, College Principals etc. to give wide publicity.**
- c. **The volunteers who have earlier worked as NYVs and left in between before completion of their term or already completed their term are not eligible for selection again as NYVs**
- d. **The District Youth Officers will download the merit based list from the NYV web application and put up the same to the selection committee for merit based selection. If the committee decides otherwise, then the same may be recorded in order to avoid subsequent controversy.**
- e. PAO zones are directed to release the funds to all kendras (@ Rs. 10000/- each) for issuing **advertisement and conducting the selection/interview.**
- f. It is further directed that the District Youth Officers may utilize available fund for issuing the advertisement wherever necessary, after taking the consent of the concerned State Director.

20. **Parameters for selection of NYVs.**

- Candidate should have basic interest to work as NYV.
- He or she should have sufficient time to attend NYC work.

- Further, leadership ability, organizational skill, motivational capacity, ability to understand dynamics of youth group, sports and cultural talents, and experience in social work etc should be considered while selecting a candidate.

## **21. Proceedings of selection committee**

- The District Youth Officer will prepare the proceedings of the selection committee and take approval of DM/DC.
- The selection list will be signed by DM/DC, both nominated members and the convener of the selection committee i.e. DYO .
- Merit List including waiting list will also be prepared as per the proceedings and will be displayed on the notice board of NYK .

## **22. Deployment of volunteers / offer letters & letter of acceptance.**

- **Each block will have 2 volunteers. The volunteers should belong to particular block in which they are deployed. One volunteer per two wards/ mandals will be deployed in Delhi and Telangana respectively.**
- **Certificate showing residential address / Aadhaar card should be obtained for verification.**
- Preference will be given to weaker section, women to the maximum possible extent.
- **At Kendra level, 2 volunteers with computer knowledge are to be deployed for computer work/online reporting/ documentation etc.**
- District Youth Officer will use the specific sample as approved by Hqtrs for issuing deployment letter and taking acceptance letter (**copies of approved deployment letter and acceptance letter are placed at Appendix –B&C respectively** )
- **The State Directors & District Youth Officers concerned should ensure that deployment is made only up to 31<sup>st</sup> March 2022 for the newly deployed volunteers.**

### **23. Opening of Bank Account and Online registration of volunteers**

After joining, each volunteer has to open his or her Bank Account in any Nationalized Bank. Accounts in private banks, Gramin Banks and Co-operative banks are not entertained (Regular saving accounts should be opened in the name of selected volunteer, in any nationalized bank to enable payment of honorarium through DBT/PFMS). After this, each volunteer is to be registered online on the NYC website which is mandatory, within the time schedule. **Requisite proof of address and copy of passbook of volunteer's SB account should be kept as basic documents in the NYK office prior to online registration.**

**All NYVs should link their bank accounts to their Aadhar number which is mandatory. This may be explained to all candidates before the interview itself.**

### **24. Budget.**

Rs- 10000/- per district has been allocated for the purpose of issue of advertisement and meeting the organizational expenditure i.r.o. selection committee meeting etc.

### **25. Role of District Youth Officer**

The concerned District Youth Officer being the convener of the selection committee, is responsible for maintaining absolute transparency and fairness in the entire selection process.

The District Youth Officer will keep the State Director informed with all up to date steps taken up for selection on a regular basis.

### **26. Training of Trainers (TOT)**

The State Director will be responsible for conducting two days TOT for NYKS officials and resource persons in a recognized training institute.

### **27. 15 days Induction Training of volunteers**

- All selected volunteers needs to undergo **15 days** induction training (in house training) in a recognized. Govt. Training Institute. State Directors needs to forward training proposals in advance to Hqtrs for sanction of budget.
- Concerned State Directors are responsible for finalizing / selecting a recognized /reputed Government training institute for the purpose of NYV training. The training institute so selected should have proper training , boarding & lodging, computer lab and library facilities. It should be centrally located. The process selection / identification of training institute should start with the issue of advertisement, so that delay in selecting a training institute can be avoided and State Directors will have a number of institutes as options for selection.

- Attending the training programme by each volunteer is mandatory.
- **7 days Refresher Training Programme:-**

All STATE DIRECTORSs are responsible to plan and submit online proposal for Refresher Training programme for the second year volunteers.

- Training should be planned in such a way that NYVs should have their training in the neighboring district. ( Training in home district should be avoided).
- All training programmes should be completed as per the time schedule mentioned above.
- The State Directors are given the full responsibility to decide the training venue, training team, resource persons and date of training to ensure successful training.
- **State Directors may book recognized training institutes in advance and submit online Training proposal to Hqtrs. in time so that necessary fund may be released at the earliest. Guidelines for organising NYV Trainings will be issued separately.**

**GOVERNMENT OF INDIA  
NATIONAL YOUTH CORPS  
APPLICATION FORM**

**Aadhaar no. of Applicant.....**

	<b>Full Name (in capital letters)</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>	
<b>2</b>	<b>Sex (Please Tick)</b>	<b>Male</b> <input type="checkbox"/> <b>Female</b> <input type="checkbox"/>			
<b>3</b>	<b>Date of Birth</b>	<b>Date</b> <b>Month</b> <b>Year</b> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
	<b>Place of Birth</b>	<b>Village/Town/City</b> _____ <b>District</b> _____ <b>State/UT</b> _____			
<b>4</b>	<b>Age as on 1st April 2021 (Minimum eligible age is 18 years and maximum age is 29 years as on 1-4-2021)</b>	<b>Year(s)</b> <input type="checkbox"/> <input type="checkbox"/> <b>Month(s)</b> <input type="checkbox"/> <input type="checkbox"/>			
<b>5</b>	<b>Father's Name</b>	<b>First Name</b>	<b>Last Name</b>		
<b>6</b>	<b>Mother's Name</b>	<b>First Name</b>	<b>Last Name</b>		
<b>7</b>	<b>Category (Tick appropriate Box)</b>	<b>General</b> <input type="checkbox"/>	<b>SC</b> <input type="checkbox"/>	<b>ST</b> <input type="checkbox"/>	<b>OBC</b> <input type="checkbox"/>
<b>8</b>	<b>Educational Qualification</b> <b>Minimum 10th class pass</b>	<b>10th pass</b> <input type="checkbox"/> <b>12th Pass</b> <input type="checkbox"/> <b>Graduate</b> <input type="checkbox"/> <b>Post Graduate</b> <input type="checkbox"/> <b>Others (Certificate/Diploma)</b> <input type="checkbox"/>			

	<b>Year of passing the highest examination</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>						
	<b>Name of the Institute/Board/University</b>							
	<b>Professional, technical and other qualifications (Diploma/Certificate etc.) if any, give details</b>							
<b>9</b>	<b>Current status of applicant ie: Student/Employed, Unemployed, others specify</b>							
<b>10</b>	<b>Languages Known</b>	<b>Name of the Language</b>	<b>Speak</b>	<b>Read</b>	<b>Write</b>			
<b>11</b>	<b>Permanent Address</b>							
	<b>House Number</b>		<b>Village/Town/Colony</b>					
	<b>State</b>		<b>Block and District</b>					
	<b>Post Office/ Police Station</b>		<b>Pin Code</b>					
	<b>Phone Number with STD code</b>		<b>Contact No.</b>					
<b>12</b>	<b>Present Address</b>							
	<b>House Number</b>		<b>Village/Town/Colony</b>					
	<b>Post Office</b>		<b>Block and District</b>					
	<b>State</b>		<b>Pin Code</b>					
	<b>Email and Phone Number Code with STD</b>		<b>Email id</b>					
			<b>Mobile No</b>					
<b>13</b>	<b>Have you ever participated in the programmes of (NYKS, NSS, NCC, Bharat Scouts &amp; Guides, School, College, Others) (Please tick only)</b>		<b>NYKS</b>	<b>NCC</b>	<b>BS&amp;G</b>	<b>NSS</b>		<b>Others</b>
						<b>School</b>	<b>College</b>	
	<b>Length of Experience (Organization wise) as Volunteer</b>	<b>Year (s)</b>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<b>Month (s)</b>		<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	
<b>14</b>	<b>Are you active member of a village level</b>							

	<b>Youth Club affiliated with NYK</b>	Yes <input type="checkbox"/>	NO <input type="checkbox"/>
	<b>(i) If Yes, Name and Address of Youth Club</b>		
	<b>(ii) Designations in Youth Club</b>	Office Bearer <input type="checkbox"/>	Member <input type="checkbox"/>
	<b>(iii) Period of association with Club</b>	Year(s) <input type="checkbox"/>	Month(s) <input type="checkbox"/>
15	<b>Name, Address &amp; Telephone number of two Responsible persons of the applicant's locality, who can vouch for the applicant/ know him/her for the last 3 years</b>	1.	Ph No.
		2.	Ph. No

**Declaration**

I declare that the particulars furnished in this registration/application are true, complete and correct to the best of my knowledge and belief. I have neither convicted by any court of law nor in any criminal proceedings any where in India. I am fully aware that serving as volunteer is a full time assignment and I may be assigned any work by my deploying agency.

I am solely responsible for the information so furnished.

Date-----

Place-----

(Signature of the Applicant)

Name of the Applicant-----

1. Documents to be attached (Self attested)
2. Copy of the Birth Certificate
3. Copy of Certificate of SC/ST/OBC
4. Copies of Certificates of highest Educational Qualification
5. Copy of Address proof (any one out of Voter I.D/Driving License/Passport/Ration Card)

Model notice /advertisement to be circulated/displayed by DISTRICT YOUTH OFFICER, NYK

**Government of India**  
**Ministry of Youth Affairs & Sports**  
**Department of Youth Affairs**  
**NATIONAL YOUTH CORPS**  
**CALL FOR NATIONAL YOUTH VOLUNTEERS**

Government of India seeks young persons to help, channelise their energies and capabilities towards nation building activities by organizing them into volunteers groups. You shall be asked to spearhead campaigns/ awareness programme about health, literacy, sanitation, gender and other social issues and may also be called upon to assist the administration in emergency or implementation of various programmes.

**Eligibility:**

- i) Education at least class 10<sup>th</sup> Pass ( Class X )
- ii) **Age .. Between 18 and 29 years, as on 1<sup>st</sup> April, 2021.**
- iii) **No regular students are eligible for applying for NYC volunteership.**

**Honorarium:**

Rs. 5000/- p.m. all inclusive for two years. This is neither a paid employment nor confers any legal right on the volunteer to claim employment with the Government.

**How to Apply:**

Visit the department's website: [nyks.nic.in](http://nyks.nic.in) for details of the scheme, application, proforma and

apply to the under mentioned officer by \_\_\_\_\_ (date)

Office of District Youth Officer,  
Nehru Yuva Kendra Sangathan,  
District.....  
Postal Address:

District Youth Officer  
Nehru Yuva Kendra

(full address with mobile and

Phone no.).....



**Model Deployment Letter**

To

.....

.....

**Subject: Offer of Engagement as Volunteer under the National Youth Corps (NYC) –  
regarding.**

Sir,

On the basis of the recommendation made by the Selection Committee constituted for the purpose, it is informed the at you have been selected for engagement as a Volunteer under the national Youth Corps (NYC). The terms and conditions of engagement are as under:

1. The engagement is purely on voluntary basis, for a maximum period of one years (**i.e. up to 31<sup>st</sup> March 2022 only**). The volunteer shall perform such duties as assigned to him/her by the competent authority.
2. During the period of engagement, Honorarium of Rs. 5000/- per month (all inclusive) will be paid. No other allowances shall be admissible.
3. Volunteer will be entitled to grant of 12 days causal leave each year as amended from time to time.
4. Engagement carries the liability to serve in any part of the district.
5. Volunteer is not entitled for Traveling Allowance for joining.
6. Other conditions of service will be governed by the Scheme guidelines of National Youth Corps (NYC) and orders issued from time to time.
7. Engagement is on full time basis and the volunteer will not accept any other assignment during this period.
8. In case work of volunteer is not found satisfactory, the deployment can be terminated at any time by a notice of one month.
9. The deployment can also be terminated by the volunteer by giving one month notice.
10. Volunteer will not have any claim or right for regular appointment to any post under the deploying agency/department.
11. The volunteer will bring certificate of medical fitness from Authorized Medical Attendant (AMA) at time of his/her joining. Continuation of engagement is subject to physical fitness. He/She is liable to be discharged from the said engagement in case found medically unfit.
12. If the above terms and conditions are acceptable, you are required to submit an undertaking as in the enclosed proforma and report to the undersigned within 7 days of receipt of this letter.

District Youth Officer

Nehru Yuva Kendra

**Model Acceptance Letter**

To

The District Youth Officer

District \_\_\_\_\_

Postal Address \_\_\_\_\_

Subject: Letter of Acceptance for Engagement as Volunteer under the National Youth Corps (NYC)

- i. I certify that I have carefully read and understood the terms and conditions mentioned in the Offer Letter for engagement as volunteer under National Youth Corps (NYC).
- ii. I understand and am fully aware that after the completion of my tenure as a volunteer under National Youth Corps Scheme, I will not have any right or claim for employment in the deploying agency/Department.
- iii. I understand and agree to abide by the terms and conditions of my engagement under the scheme.
- iv. I undertake to abide by the rules and regulation of the deploying agency/Department during the tenure of my engagement as a volunteer.
- v. I understand that any breach of the terms and conditions would entail termination of my deployment on one month's notice and that the decision of the deploying agency/Department in this regard shall be final and binding on me.
- vi. I certify that I was not registered as a volunteer under the National Service Volunteer (NSV) Scheme and Rashtriya Sadbhavana Yojana (RSY).
- vii. I am presently not enrolled for any regular academic course nor do I intend to get enrolled during the period of my engagement.
- viii. I certify that I have never been arrested/prosecuted/kept under detention/fined/convicted by a Court of Law for any offence. Further, no criminal case is pending against me in any Court of Law.
- ix. I do hereby declare that the particulars furnished by me in my application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, I am liable for termination of my engagement as a volunteer without assigning any reason.

(Signature of applicant)

Name of applicant.

Date.

Place.

**Major areas/ programmes as per NYKS Annual Action Plan/ Coordination Programme for  
Targets be fixed for each NYV by the concerned District NYK, depending on local needs**

SI No	Activity	Target fixed for each NYV
1	Swachh Bharat Abhiyaan Program	
2	Digital India Programme	
3	Open Defecation Free Villages	
4	Opening of Bank account under Jan Dhan Yojana	
5	International Yoga Day Programme	
6	Indradhanush – Free Immunization	
7	Literacy Programme	
8	Awareness campaign on social issues	
9	Linking Youth Club and Mahila Mandal Members with Employable Skill Development Trainings	
10	Formation of SHGs	
11	Sapling Plantation and their survival	
12	Collection of Polythene Bags to generate awareness and facilitate in protecting environment	
13	Eradication of weeds e.g. (Gajar Ghas, Lantana, Water Hyacinth) in villages	
14	Motivation resulting into construction of Toilets	
15	Blood Donation	
16	Enrolment of Voluntary Blood Donors and their Blood Grouping	
17	Motivated Girls and their Parents to postpone her marriage till attaining 18 yrs.	
18	Immunization of Pregnant Mothers	
19	Motivate and Facilitated Institutionalized Deliveries	
20	Motivate and Immunization of Children (0-5 yrs)	
21	Cataract (Eye) operations	

22	Providing access of iron Folic Acid Tablet to Adolescent Girls	
23	Health Check-up Camps (DOTs, Hypertension, Diabetics and others)	
24	Enrolment of children in schools	
25	Facilitating into getting Voters ID Cards	
26	New Youth Clubs and Mahila Mandals formed	
27	Youth Clubs and Mahila Mandals further revitalized/ strengthened	
28	Youth Club's and Mahila Mandals current status verified and updated in the revised prescribed proforma	
29	Other Programmers (Pls specify)	